**Faculty Evaluation Scoring Form in \_ Academic Year**

**College of Science, National Chung Hsing University**

**Approved by College Affairs Meeting on June 13, 2023**

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| Faculty Name | |  | Department/Institute | |  | Position |  | | Date of Employment | | | \_\_\_\_(Y)/\_\_\_(M) | |
| Date of Current Position | | | \_\_\_\_(Y)/\_\_\_(M) | |
| Self-Selected Weight Dist. | | □A：Teaching 60 %、Research 30 %、Service 10 % □B：Teaching 60 %、Research 20 %、Service 20 %  □C：Teaching 50 %、Research 40 %、Service 10 % □D：Teaching 50 %、Research 30 %、Service 20 % | | | | | | | | | | | |
| Item | Details and Description | | | | | | | Max. Score | | Self-Evaluation | Depart.  Check | | College Score |
| Teaching | 1. **Teaching Hours: Maximum Score 70 Points**   If the total teaching hours meet the required teaching hours after deducting according to the specified rules, this section will be awarded full score. | | | | | | | **70** | |  |  | |  |
| 1. **Teaching Performance**：   **This section has a maximum score of 30 points (Sum of the following four items)** | | | | | | | **30** | |  |  | |
| 1. Thesis Supervision: +2 points for supervising each graduate student. If a graduate student’s thesis is found to be inconsistent with their professional field, as confirmed by an investigation conducted by the respective department or program, no points will be awarded for that student, and an additional 2 points will be deducted. | | | | | | | 10 | |  |  | |
| 2. Offering Courses: +5 points for each course offered in general education, extension programs, executive master's programs, or program-specific courses. | | | | | | | 20 | |  |  | |
| 3. Teaching Material Development: Points awarded for significant achievements in developing teaching materials. | | | | | | | 10 | |  |  | |
| 4. Others: Includes participation in teaching seminars, excellent teaching outcomes, guiding students with significant achievements, and effective assessment practices. | | | | | | | 20 | |  |  | |
| Research | 1. **Journal Articles, Invention Patents, or Research Projects: Maximum Score 70 Points** 2. Full points are awarded for one SCI/SSCI-indexed journal article (as the first or corresponding author) or one invention patent. 3. Full points are awarded for two journal articles indexed in the Scopus database. 4. Full points are awarded for being the principal investigator of any of the following research projects: 5. Annual research project funded by the National Science and Technology Council (NSTC). 6. Teaching Practice Research Project funded by the Ministry of Education. 7. Industry-academia collaboration projects funded by government or legal entities.   For cases not meeting the full score standard, the evaluation committee will assign scores proportionally. | | | | | | | **70** | |  |  | |  |
| 1. **Research Performance: Maximum Score 30 Points (Sum of the following four items)** | | | | | | | **30** | |  |  | |
| 1. Other Journal Articles and Book Chapters: +5 points per article or chapter. | | | | | | | 20 | |  |  | |
| 1. Conference Papers (Domestic/International): Up to +4 points per paper. | | | | | | | 20 | |  |  | |
| 1. Government or Institutional Research Projects: +5 points per project. | | | | | | | 20 | |  |  | |
| 1. Other Academic Research Achievements. | | | | | | | 10 | |  |  | |
| Service | **Service Performance: Maximum Score 100 Points (Sum of the following seven items)** | | | | | | | **100** | |  |  | |  |
| 1. Basic Service: Active participation in departmental initiatives. | | | | | | | 30 | |  |  | |
| 1. Academic and Administrative Roles:+5 points per role per academic year. | | | | | | | 20 | |  |  | |
| 1. Representative Roles in University Committees:+5 points per role per academic year. | | | | | | | 40 | |  |  | |
| 1. Tutor or Club Advisor: +5 points per role per academic year. | | | | | | | 20 | |  |  | |
| 1. Lectures, Conference Hosting, and Related Duties: +2 points per activity per academic year. Includes tasks such as keynote speeches, conference hosting, paper reviews, journal editing, examination duties, and oral examination committee participation. | | | | | | | 30 | |  |  | |
| 1. Off-campus service, implementation of University Social Responsibility (USR) programs, or serving as a member of external organization committees. | | | | | | | 20 | |  |  | |
| 1. Others (e.g., fundraising, etc.). | | | | | | | 20 | |  |  | |
| Remarks | The following circumstances may result in score deductions by the evaluation committee:   1. Failing to go through the university's administrative approval process when signing contracts for commissioned research with external agencies or performing duties for professional societies under the society's name, without the university's formal authorization and contract signature. 2. Being found guilty in the first-instance court ruling for fraudulent claims of research funds. 3. Being confirmed by audit investigations to have committed legal or professional misconduct in the handling of procurement cases. | | | | | | | | | | | |  |
| Final Score | Teaching Score\_\_\_× ( )% + Research Score\_\_\_× ( )% + Service Score\_\_\_× ( )% - Deductions (as noted in remarks) (\_\_\_\_) | | | | | | | | | | | |  |
| Evaluated Faculty | | | | Departmental Evaluation Chair | | | | Evaluation Committee Member | | | | | |
| (Signature) | | | | (Signature) | | | | (Signature) | | | | | |

**Evaluation Form for Faculty**

**College of Science, National Chung Hsing University**

**I. Basic Information Form**

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| Name | |  | | | | | Department (or Institute) | | | |  | | | | |
| Position | |  | | Date of Employment | | | \_\_\_\_(Y)/\_\_\_(M) | | | | Date of Current Position | | | | \_\_\_\_(Y)/\_\_\_(M) |
| Education | Name of School | | | | Department | | | | Degree | | | | Graduation Period  (Year/Month to Year/Month) | | |
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| Field of Expertise | | |  | | | | | | | | | | | | |
| Work Experience | Organization Name | | | | | Position | | | | | | Period  (Year/Month to Year/Month) | | | |
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| Leave of Absence | Reason | | | | | | | Leave Type  (Paid or Unpaid) | | | | Period  (Year/Month to Year/Month) | | | |
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| Academic Affiliations | Name | | | | | | | | | Position | | | | Period  (Year/Month to Year/Month) | |
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Note: Please provide supporting documents for teaching, research, and service activities from the past five years. The five-year period is calculated backward from August 1st of the evaluation academic year. (For newly appointed faculty, please provide documents covering the period of employment at this institution.)。

**II. Teaching**

1. Course Information Form (Please attach personal information from the full-time faculty teaching hours list issued by the Office of Academic Affairs.)：
2. Explanation of Teaching Performance (Including awards for excellence in teaching, positive teaching evaluations, development of course materials, participation in internal and external teaching-related seminars, etc.)：
3. Thesis Supervision：
4. Offering joint elective courses, continuing education courses, in-service master's programs, or curriculum courses：
5. Development of Teaching Materials：
6. Others：

**III. Research**

1. **Journal Articles or Ministry of Science and Technology (MOST) Projects**：
2. SCI/SSCI Journal Articles (First Author or Corresponding Author) One Article or One Invention Patent

（List by author order, title, journal name, volume, issue, pages, and year of publication, and attach electronic files.）

(Patent description: including patent title, country, patent number, patent period, inventor, patent holder, and please attach supporting documents.）

1. Scopus-indexed Journal Articles (Two Articles)

（List by author order, title, journal name, volume, issue, pages, and year of publication, and attach electronic files）

1. Research Projects (Please attach approved project list in electronic format.)

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| --- | --- | --- | --- | --- |
| Project Duration | Funding Agency | Project Title | Amount | Remarks |
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1. **Research Performance**

（Including conference papers, book chapters, domestic and international academic conference papers, research projects funded by agencies other than the National Science and Technology Council, and other academic research achievements）：

1. Other Journal Articles or Book Chapters (Journal Articles Excluding Item 1）

(List by author order, title, journal name, volume, issue, pages, and year of publication, and attach electronic files.）：

1. Domestic and International Academic Conference Papers：
2. Academic Research Projects Commissioned by Government Agencies or Private Foundations (Research Projects Other than Item 1.）

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| --- | --- | --- | --- | --- |
| Project Duration | Funding Agency | Project Title | Amount | Remarks |
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1. Other Academic Achievements

**IV. Service**

**Service Achievements: (Please add additional fields if necessary.)**

1. Basic Service:

(Brief description of projects or initiatives supported by the department)

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| Academic Year | Content of Projects Supported by the Department | Remarks |
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1. Holding Academic and Administrative Positions at this University.

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| Academic Year | Position | Period  (From Year/Month to Year/Month) | Remarks |
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1. Serving as a Representative at Various Meetings of the University.

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| Academic Year | Position | Period  (From Year/Month to Year/Month) | Remarks |
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1. Serving as a Mentor or Advisor for Student Clubs or Organizations.

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| Academic Year | Position | Period  (From Year/Month to Year/Month) | Remarks |
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1. Invited Lectures, Academic Conferences Chairing, Paper Reviewing, Co-organizing Academic Seminars, Journal Editing, Examination Question Setting and Grading Committee, Oral Defense Committee, etc.

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| Academic Year | Position | Period  (From Year/Month to Year/Month) | Remarks |
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1. Off-campus Service or Implementation of University Social Responsibility Programs, or Serving as a Committee Member in External Organizations.

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| Academic Year | Content | Remarks |
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1. Other (e.g., Fundraising)

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| Academic Year | Content | Remarks |
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